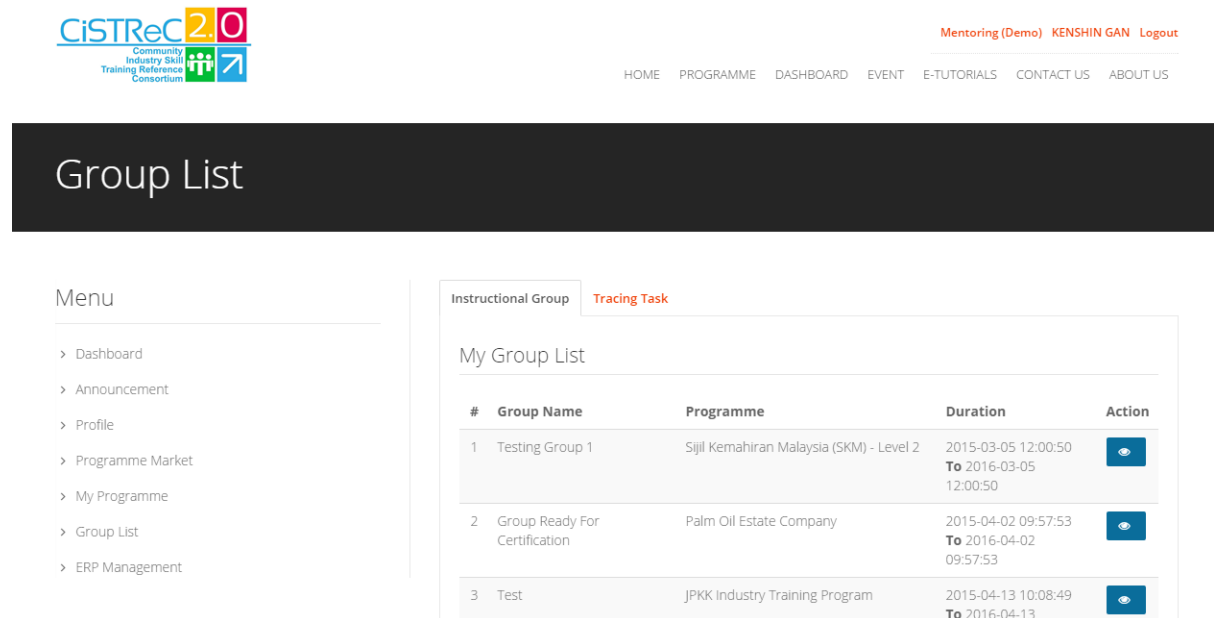


Title: How to mark the student Evaluation (Mentoring)

Description:

Step 1: Go to the Dashboard and click on Group List.



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Mentoring (Demo) KENSHIN GAN Logout

HOME PROGRAMME DASHBOARD EVENT E-TUTORIALS CONTACT US ABOUT US

## Group List

Menu

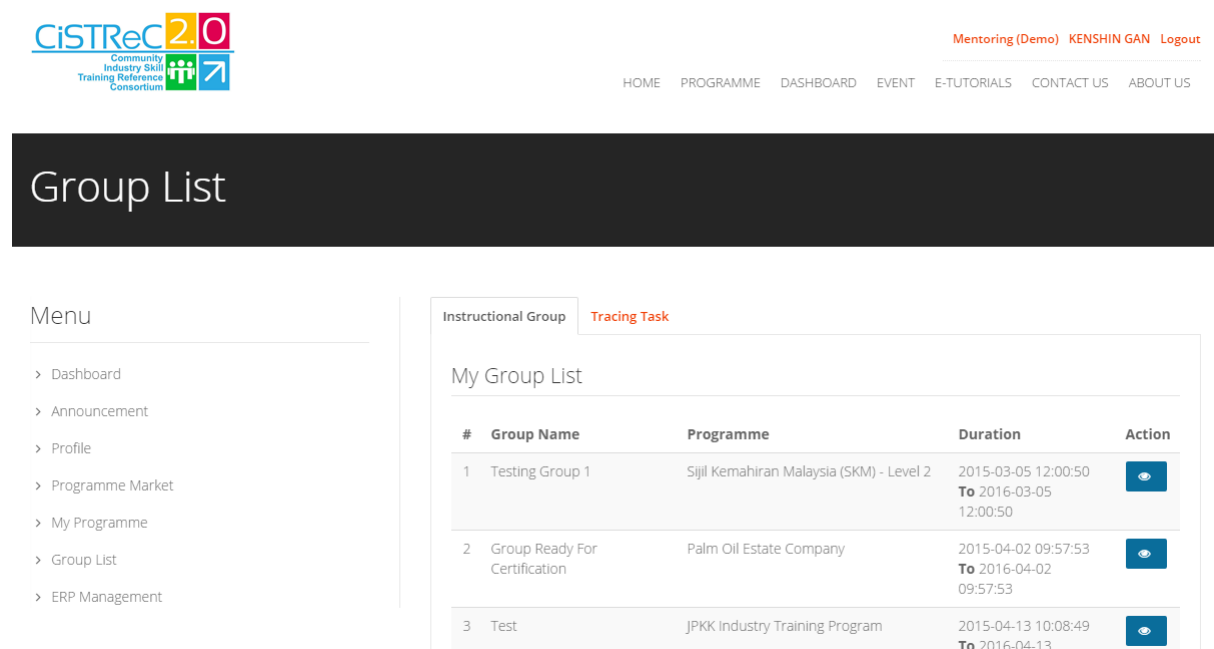
- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

Instructional Group **Tracing Task**

### My Group List

| # | Group Name                    | Programme                                | Duration                                      | Action |
|---|-------------------------------|------------------------------------------|-----------------------------------------------|--------|
| 1 | Testing Group 1               | Sijil Kemahiran Malaysia (SKM) - Level 2 | 2015-03-05 12:00:50<br>To 2016-03-05 12:00:50 |        |
| 2 | Group Ready For Certification | Palm Oil Estate Company                  | 2015-04-02 09:57:53<br>To 2016-04-02 09:57:53 |        |
| 3 | Test                          | JPKK Industry Training Program           | 2015-04-13 10:08:49<br>To 2016-04-13          |        |

Step 2: Choose the Instructional Group tab.



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## Group List

Menu

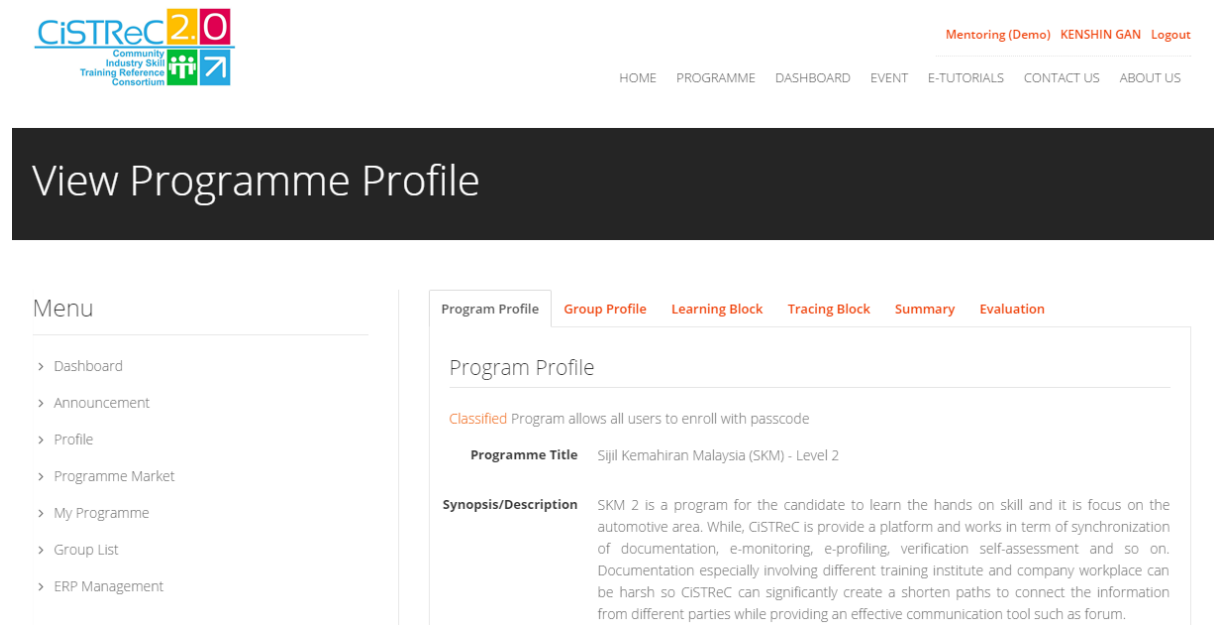
- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

Instructional Group **Tracing Task**

### My Group List

| # | Group Name                    | Programme                                | Duration                                      | Action |
|---|-------------------------------|------------------------------------------|-----------------------------------------------|--------|
| 1 | Testing Group 1               | Sijil Kemahiran Malaysia (SKM) - Level 2 | 2015-03-05 12:00:50<br>To 2016-03-05 12:00:50 |        |
| 2 | Group Ready For Certification | Palm Oil Estate Company                  | 2015-04-02 09:57:53<br>To 2016-04-02 09:57:53 |        |
| 3 | Test                          | JPKK Industry Training Program           | 2015-04-13 10:08:49<br>To 2016-04-13          |        |

Step 3: Click on the Action button. You can now view the Program Profile, Group Profile, Learning Block, Tracing Block, Summary and Evaluation.



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## View Programme Profile

Menu

- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

Program Profile Group Profile Learning Block Tracing Block Summary Evaluation

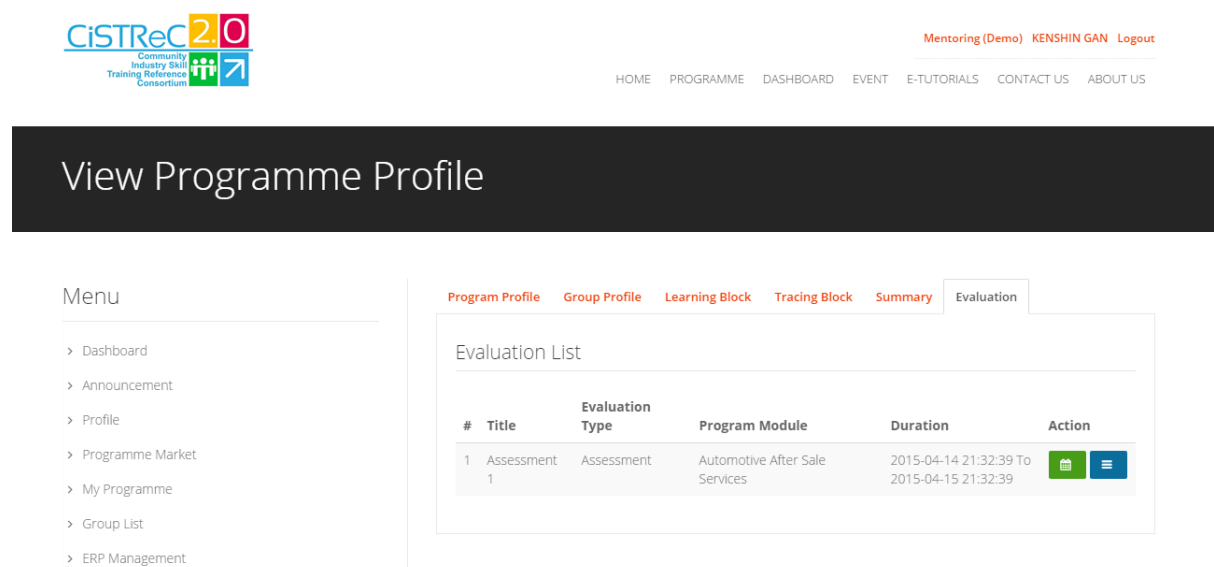
### Program Profile

**Classified** Program allows all users to enroll with passcode

**Programme Title** Sijil Kemahiran Malaysia (SKM) - Level 2

**Synopsis/Description** SKM 2 is a program for the candidate to learn the hands on skill and it is focus on the automotive area. While, CISTReC is provide a platform and works in term of synchronization of documentation, e-monitoring, e-profiling, verification self-assessment and so on. Documentation especially involving different training institute and company workplace can be harsh so CISTReC can significantly create a shorten paths to connect the information from different parties while providing an effective communication tool such as forum.

Step 4: Choose the Evaluation.



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## View Programme Profile

Menu

- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

Program Profile Group Profile Learning Block Tracing Block Summary Evaluation

### Evaluation List

| # | Title        | Evaluation Type | Program Module                 | Duration                                   | Action                                                                                                                                                                      |
|---|--------------|-----------------|--------------------------------|--------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Assessment 1 | Assessment      | Automotive After Sale Services | 2015-04-14 21:32:39 To 2015-04-15 21:32:39 |   |

Step 5: Click on Action button (blue colour) to view the group details.



Mentoring (Demo) KENSHIN GAN Logout

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## Student List

### Menu

- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

### Candidate List

The following candidate list only show the candidate who finish their assessment.

*\* The grade status will change to GRADED once both instructor already marked the assessment.*

| # | Candidate Name | Status | Action               |
|---|----------------|--------|----------------------|
| 1 | YAP SHIN YEE   | Graded | <a href="#">VIEW</a> |
| 2 | KENSHIN GAN    | Graded | <a href="#">VIEW</a> |

[BACK](#)

Step 6: Click on VIEW button to view what are the assessment taken by the student.



Mentoring (Demo) KENSHIN GAN Logout

HOME PROGRAMME DASHBOARD EVENT E-TUTORIALS CONTACT US ABOUT US

## Student Exam List

### Menu

- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

### Exam List

| # | Title        | Date Taken          | Mark Distribution | Action                 |
|---|--------------|---------------------|-------------------|------------------------|
| 1 | Assessment 1 | 2015-04-14 21:45:47 | 100%              | <a href="#">MARKED</a> |

[BACK](#)

Step 7: Click on MARKED button to view the marking.

## Assessment 1

### Menu

- > Dashboard
- > Announcement
- > Profile
- > Programme Market
- > My Programme
- > Group List
- > ERP Management

Sijil Kemahiran Malaysia (SKM) - Level 2

- > Progress Management

| # | Question                                                                                                                                                                   | Student Answer | Points | Status   | Action                   |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------|----------|--------------------------|
| 1 | Describe about momo.<br><b>Answer Schema:</b> <ul style="list-style-type: none"><li>• white colour</li><li>• cute</li><li>• chubby</li><li>• small eye</li><li>•</li></ul> | white          | 6/10   | Marked   | <button>MARKED</button>  |
| 2 | Describe your girlfriend/boyfriend.<br><b>Answer Schema:</b> <ul style="list-style-type: none"><li>• handsome</li><li>• pretty</li><li>• tall</li><li>• cute</li></ul>     | pretty         | 0/10   | Not Mark | <button>MARKING</button> |